

Office 365 Installation

Important: Uninstall any previous versions first using Add or Remove Programs

Go to: outlook.com

Microsoft
Sign in
Email, phone, or Skype
No account? [Create one!](#)
[Can't access your account?](#)
Sign-in options
Next

Terms of use Privacy & cookies ...

Go to outlook.com and enter your email address

Sign In

adfs.sdstate.edu/adfs/ls/?client-request-id=2c797466-0ed1-4c61-b7ec-c0da28087dc6&wa=wsignin1.0&wtrealm=urn%3afederation%3aMicrosoftO...

Apps Call Log Support Desk Staff... Knowledge Base Academic Continuit... Request VPN Access Online Information... Student Informatio... Zoom Help Center



- PEOPLE-CENTERED
- CREATIVITY
- DIVERSITY
- INTEGRITY
- EXCELLENCE



**SOUTH DAKOTA
STATE UNIVERSITY**

Sign in with your organizational account

[Sign in](#)

Sign in with your full SDState or Jacks email address and email password. If you do not know your password or it has expired, go to [Login Help site](#) for more info.

© 2016 Microsoft Home Reset Password Support Desk

Enter your password (your email should already be showing, but if it isn't, enter it again)

The image shows a browser window displaying the Microsoft Office 365 dashboard. At the top, the browser address bar shows "office.com/?auth=2". Below the address bar, there are navigation links for "Apps", "Call Log", "Support Desk Staff...", "Knowledge Base", "Academic Continuit...", "Request VPN Access", "Online Information...", "Student Informatio...", and "Zoom Help Center". The main header area includes the "Office 365" logo, a search bar, and a user profile icon labeled "RD".

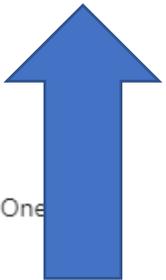
The dashboard content features a "Good morning" greeting and an "Install Office" button. A grid of application tiles is displayed, including "Start new", "Outlook", "OneDrive", "Word", "Excel", "PowerPoint", "OneNote", "SharePoint", "Teams", "Class Notebook", "Sway", "Forms", "Planner", and "All apps".

At the bottom, there is a "Recommended" section with a scrollable area and a "Feedback" button in the bottom right corner. A large blue arrow on the left side of the screen points to the 9-dot menu icon in the top left corner of the dashboard.

Click the 9 dots in the top left corner



Office 365 →



Apps

- Outlook
- Word
- PowerPoint
- SharePoint
- Class Notebook
- Forms
- OneDrive
- Excel
- OneNote
- Teams
- Sway

All apps →

Documents

New ▾



read Undo

Check Daily Folder
Tomorrow 8:00 AM

★ Filter ▾



Select an item to read

Click Office 365

Microsoft Office Home

office.com/?auth=2

Office 365

Search

Good morning

Start new

Outlook

OneDrive

Word

Excel

PowerPoint

OneNote

SharePoint

Teams

Class Notebook

Sway

Forms

Planner

All apps

Install Office

Recommended

Feedback

Click Install Office dropdown box

Microsoft Office Home

office.com/?auth=2

Office 365

Search

Good morning

Start new

Outlook

OneDrive

Word

Excel

PowerPoint

OneNote

Sway

Forms

Planner

All apps

Install Office

Office 365 apps
Includes Outlook, OneDrive for Business, Word, Excel, PowerPoint, and more.

Other install options
Select a different language or install other apps available with your subscription.

Recommended

Feedback

Click Office 365 apps

Microsoft Office Home

office.com/?auth=2

Office 365

Search

Just a few more steps...

- 1 Click Run**
Click the **Setup** file at the bottom of the screen.
- 2 Say "yes"**
Click **Yes** to start installing.
- 3 Stay online**
After installation, start Office and sign in with the account you use for Office 365: Dylan.Rippe@sdstate.edu.

Close Need help installing?

Taskbar: Setup.Def.en-us_O...exe

Click Setup.Def.en-us_O...exe (if you don't see the file in the bottom left corner, go to your downloads folder and double click it to run it)



SOUTH DAKOTA
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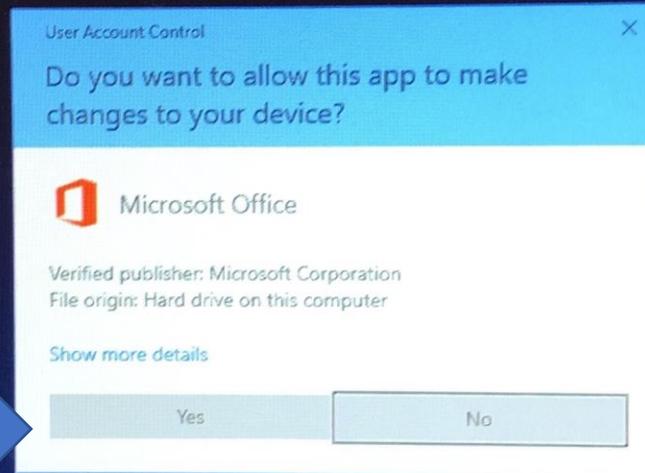
PEOPLE-CENTERED

CREATIVITY

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DIVERSITY

EXCELLENCE



Click Yes



We're getting things ready

Use this account everywhere on your device

Windows will remember your account and make it easier to sign in to apps and websites. You won't have to enter your password each time you access your organization's resources. You may need to allow them to manage certain settings on your device.

Allow my organization to manage my device



1.) **Uncheck** this box



2.) Click **This app only**

This app only

Do not click Yes

